



JobsDB Ref.: JDBS114585401

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## AP Management Consultants Pte Ltd

### Company Description

We are a specialized firm in executive search and selection consultants that focuses on pro-actively sourcing middle and senior management to fill professional positions. Our clients is an established MNC in Offshore Oil & Gas in the conversion, operations and management of FPSOs.

We invite candidates who meet the requirements detailed below to write in for the position soonest :-

### LEAD BUYER / ASSISTANT PROCUREMENT MANAGER (PROJECTS) Post Date: 15 Jul 08

#### Responsibilities

Your responsibilities entail but are not limited to :-

- Work closely with Project Managers and Project team to meet project schedule and budget
- Attend all Project meetings and with suppliers as necessary
- Maintain Request for Quotation Register and other reports as required
- Delegate jobs to team members
- Review and approve all Commercial Bid Evaluation
- Review supply chain by identifying key partners and major problem areas and organizing supply chain improvements for Projects
- Review strategic sourcing of Project
- Review all existing purchasing arrangements and put forth recommendations
- Manage contract negotiations and develop strategic alliances and supplier relationships
- Develop service level agreements with suppliers
- Coach and develop procurement team

#### Requirements

- Diploma or Degree in Marine, Mechanical, Electrical or Electronics, Purchasing or Business Administration
- Minimum 5 years of Procurement experience, preferably on FPSO Projects in the oil & gas, marine or petrochemical industry
- Knowledge and understanding of supply chain management
- Proven contract negotiation skills
- Able to coach
- Detailed, conscious and methodical
- Strong project management skills

Candidates with the relevant experience and high integrity are invited to submit a comprehensive resume with references, stating expected salary and date availability together with a recent photograph by email to the following (Singaporeans & PR only) :-

AP Management Consultants  
[apmconsult@apmc.com.sg](mailto:apmconsult@apmc.com.sg)

Shortlisted candidates will be notified.

Career Level	Senior
Qualification	Diploma
Yr(s) Exp	5 year(s)
Job Category	Engineering - Electrical / Electronics, Engineering - Marine, Engineering - Mechanical, Engineering - Engineering Project Management, Procurement / Purchasing / Sourcing
Zonal Segregation	West
Salary	Not Specified / Negotiable
Job Type	Full Time, Permanent

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