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## AP Management Consultants

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We are a specialized firm of executive search and selection consultants that focuses on pro-actively sourcing middle and senior management executives.

We invite candidates who meet the requirements detailed below to write in for the position soonest:

### Finance & Admin Manager (Location – TUAS)

#### Responsibilities

Your responsibilities entail but are not limited to:-

- Preparation of accounts for all companies in Group
- Group Consolidated Financial Statements, ensuring compliance with IFRS
- Annual budgets and forecasts, including cashflows
- All aspects of HR and Administration for the Group
- Liaison with bankers / auditors / tax agents / government authorities etc

#### Requirements

- Professional Accounting Qualification, CPA qualified
- Minimum 3 years' experience in manufacturing environment
- Experience in preparation of manufacturing accounts
- Multi-tasking and able to meet tight deadlines
- Proactive with excellent interpersonal, communication and analytical skills
- Only Singaporeans and PRs need apply

**Interested candidates are invited to submit a comprehensive resume, stating expected salary and date availability together with a recent photograph by email to the following :-**

**AP Management Consultants**

[apmconsult@apmc.com.sg](mailto:apmconsult@apmc.com.sg)

*(We regret that only shortlisted candidates will be notified)*

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